

# NEWPORT ST. PATRICK'S DAY PARADE APPLICATION

## Saturday, March 17, 2018, 11:00 A.M.

**Parade steps off promptly at 11:00 A.M. from Newport City Hall**  
Applications must be postmarked by March 9, 2018. Mail to:

**Newport St. Patrick's Day Parade Committee, Inc.**  
**P.O. Box 1404, Newport, RI 02840**

For additional information phone **Dennis Sullivan at (401) 846-5081** or email: **dennis@NewportIrish.com**

**Instructions: Complete steps 1-4 on the front and back of this form, return application and payment to address above.**

### Step 1 – Read and Sign Parade Rules and Regulations

1.a) "Parade Group" shall mean and include the organization submitting this application and all its parade participants.

b) "Parade Official" shall mean any person authorized by the Newport St. Patrick's Day Parade Committee, Inc. to assist in the supervision and operation of the Parade.

2. All Parade Groups must follow all directions and instructions given by Parade Officials. Decisions on the application and interpretation of these rules and regulations are in the exclusive purview of Parade Officials.

3. Each Parade Group agrees to provide a \$250 non-refundable fee prior to the Parade, if they are going to have advertising in the parade, the fee is for each commercial advertisement it displays in any way at any time during the parade. This fee applies separately for each commercial advertisement including any business logo or name displayed. Questions concerning advertisements should be directed to Parade Officials prior to the parade. Parade Officials reserve the right to reject and prohibit any advertisement, sign, banner or display of any kind from the parade.

4. Parade Groups are not allowed to stop and perform anywhere along the parade route (unless it is an official parade rest stop) if such stop or performance in any way disrupts the flow of the parade. All Groups must insure they are keeping pace with the Parade Group ahead of them and there are not unreasonable gaps which interrupt the flow of the parade.

5. Children under the age of 8 may ride, but are not allowed to march in the parade unless individually accompanied by an adult and all children under the age of 18 must be accompanied and directly supervised by an adult at all times.

6. Drinking of alcohol or consuming illegal substances by parade participants is not permitted at any time during the parade or its formation.

7. As a safety precaution, no candy or other objects shall be thrown in any way by Parade Groups. No items may be handed out from an area where spectators need to step off the sidewalk to retrieve the item.

8. All floats with passengers must have sturdy attached horizontal safety railings at a minimum of 18 inch from the base or floor of the float and railings at intervals of at least 18 inch to a height of 4½ feet or a wall that is a minimum of four feet high, for the safety of passengers. A licensed, qualified driver must operate vehicles towing floats. Drivers must be a minimum of twenty one years old. Vehicles must not be left unattended. All vehicles and floats must meet minimum safety and insurance regulations set by Rhode Island State Law. Parade Groups on floats agree not to hang off the float or dangle their feet off the float. All of a participant's body must be on solid footing and behind either a rail or wall. Floats must move less than five miles per hour when in the parade or lineup area. Riders may not join the float or any vehicles after the parade has commenced. Handing out items from floats/vehicles is strictly prohibited.

9. Each Parade Group shall clean up any materials or debris left in the staging area or along the parade route by your Parade Group. This applies particularly (but not exclusively) to Groups with animals.

10. Discharging of firearms or any other exploding ordinances, fireworks or the use of pyrotechnics is strictly prohibited

11. Wailing of sirens, sounding horns, or emitting any other loud noises over 75dBA, other than by the normal use of musical instruments is strictly prohibited.

12. Each Parade Group is required to have general liability insurance and each Group using a vehicle in the parade shall ensure that all such vehicles are insured as required by Rhode Island law.

13. Parade Groups agree to obey all Rhode Island State Laws and the City of Newport Municipal Code and Ordinances.

14. Parade applicants shall clearly identify a person or persons in charge of their Parade Group who may be contacted by Marshals or other Parade Officials regarding parade rules violations.

15. Parade Groups are prohibited from soliciting donations in or around the parade area before the parade, during the parade, or at any official post parade events.

16. Groups who have committed to march in the parade but cannot honor their obligations because of unforeseen circumstances or weather conditions shall make every effort to call the parade contact number and make the committee aware at least four hours prior to the parade.

17. Groups must march in their assigned spots.

18. Late arrivals will be placed in the last division of the parade.

19. Support vehicles are not allowed to follow any group unless prior written consent is given by the Parade Officials.

20. Animals are prohibited from the parade unless written consent is given by Parade Officials. Animals allowed in the parade must be kept in control and under the direct supervision of the Parade Group at all times.

21. The Newport St. Patrick's Day Parade Committee, Inc. reserves the right to deny participation in the parade to any group.

22. Parade Groups violating any of these rules may, at the discretion of the Board of Directors of the St. Patrick's Day Parade Committee, Inc. be disqualified from awards and denied entry in future parades.

23. In the event that any rule or regulation herein is adjudged unenforceable by a court of law, it shall be stricken and the remaining rules and regulations, shall to the extent possible, remain in full force and effect and be fully binding upon the parties hereto.

**I certify that I am a duly authorized agent and representative of the Parade Group identified below and each of its participants, and I hereby acknowledge that I have read the rules and regulations herein stated which are a prerequisite to participation in the Newport St. Patrick's Day Parade and agree that the Parade Group, and all its participants and others assisting or otherwise connected with my Parade Group will abide by said Rules and Regulations before, during and after the parade if this application to participate in the parade is approved.**

**Parade Group:**

\_\_\_\_\_  
**Parade Group Authorized Agent and Title:**

**Date:** \_\_\_\_\_

**Step 2 – Read and Sign Additional Requirements**

**Advertising Release:** In consideration for authorization from the Newport St. Patrick’s Day Committee, Inc. to participate in the Newport St. Patrick’s Day Parade, and by execution of this application form, the Parade Group agrees to permit the Newport St. Patrick’s Day Parade Committee, Inc. to use their names, logos and/or photographs, films or tapes of the Parade Group for publicity, advertising and commercial promotion, before, during and after the event, and gives permission to publish or sell or otherwise use or dispose of said photographs, films or tapes without any further compensation to the Parade Group.

**Participants Liability Release and Indemnification Agreement:** In further consideration for the aforementioned authorization and execution, I, the duly authorized agent and representative of the Parade Group and each of its participants, hereby release and discharge the Newport St. Patrick’s Day Parade Committee, Inc., its officers, directors, employees, representatives, the City of Newport and anyone else connected with management presentation or operation of the Newport St. Patrick’s Day Parade from any and all known or unknown damages, injuries, losses, judgments and/or claims from any cause whatsoever that may be suffered by any such participant to his/her/its person or property. Furthermore, the Parade Group and/or each member or participant of the Parade Group expressly agrees to indemnify and hold harmless the Newport St. Patrick’s Day Parade Committee, Inc., its officers, directors, employees, representatives, the City of Newport and anyone else connected with management, presentation or operation of the Newport St. Patrick’s Day Parade, from any and all liability howsoever incurred or suffered by the Newport St. Patrick’s Day Parade Committee, Inc. and/or such others as stated above; including reasonable attorney fees and costs occasioned or resulting from the actions or conduct of the Parade Group.

**Proof of Insurance:** Each Parade Group shall certify that it has in effect general liability insurance and that all authorized vehicles to be used in the parade are and will be covered by liability insurance as provided by Rhode Island law at the time of the parade.

**I have read and I understand and agree to the Advertising Release, the Release of Liability and Indemnification Agreement and I certify that general liability and the required vehicle insurance will be in full force and effect on the day of the parade.**

**Parade Group Authorized Agent:**

Printed name and title \_\_\_\_\_

Signature \_\_\_\_\_

**Step 3 – Provide Contact and Group Information**

Organization Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Work Phone # \_\_\_\_\_ Fax # \_\_\_\_\_ Best time to call:  AM  PM

Home Phone # \_\_\_\_\_ E-Mail \_\_\_\_\_ Best time to call:  AM  PM

**OFFICE USE ONLY**

Date Rec’d. \_\_\_\_\_

Entry fee paid \_\_\_\_\_

Ad fee paid \_\_\_\_\_

Position # \_\_\_\_\_

**How Many People Will Your Group Have In The Parade:** \_\_\_\_\_

**Will Your Group Have Music or Amplified Sound:**  Yes  No Describe \_\_\_\_\_

**Number and Type of Vehicles in the Parade:** \_\_\_\_\_

**Will you Display any Commercial Advertising during the Parade:**  Yes  No Describe \_\_\_\_\_

**Does your Group Have any Special Requirements:** \_\_\_\_\_

**Brief description - On a separate piece of 8½” by 11” paper, provide the Committee with a description of your group to be used for news media. If available, provide photos of the group as well. Your description should include number of members, costumes, colors, vehicles, floats, musicians, animals, dance troupes etc., as well as some background information on your organization. (How long in existence, officers, group purpose, etc.).**

**Step 4 – Send Completed Application with Payment by March 9, 2018**

- Returned application must include:**
1. Front and back pages of application properly signed
  2. Entry Fee (Check/Money Order should be payable to Newport St. Patrick’s Day Parade Committee, Inc.)
  3. Brief Description of your Group on a separate sheet of paper.

**Please return by March 5 to:** Newport St. Patrick’s Day Parade Committee, Inc.  
P.O. Box 1404  
Newport, RI 02840  
(401) 846-5081 or (401) 847-4312